Volunteers are the heart of NCURA. As a member-staff driven organization, the success of NCURA is a result of the time and commitment provided by our members who volunteer to support their colleagues and our professional staff by furthering the goals and the values of the organization. Many opportunities exist for getting involved in the organization at both the regional and national levels. Find more information at https://www.ncura.edu/MembershipVolunteering/Volunteering.aspx

Reflective of NCURA’s Diversity and Inclusion Statement, we are committed to achieving diversity of all kinds in its appointments, including experience, geographic area, institutional type, gender, and ethnicity, and we encourage ALL interested members to become involved in NCURA.

<table>
<thead>
<tr>
<th>Regional Elected Leadership *</th>
<th>The Regional Executive Committee oversee and direct the business of the region in accordance with the bylaws.</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Elected Leadership +</td>
<td>The Board of Directors is the primary governing body of NCURA. While membership on the Board of Directors may occur in a variety of ways, the charge remains the same for each member: guided by a strategic plan and working for the good of the organization, members shall oversee and direct the business of the national organization in accordance with bylaws and administrative policies.</td>
</tr>
<tr>
<td>Regional Committee Leadership *</td>
<td>Regional Committee Chairs and committee members serve to ensure that various divisions of the region are functioning in a manner conducive to effectively serve the regional membership.</td>
</tr>
<tr>
<td>National Committee Leadership *</td>
<td>National Committee Chairs and committee members serve to ensure that various divisions of the organization are functioning in a manner conducive to effectively serve the entire membership, as well as to accomplish the goals of the Board of Directors.</td>
</tr>
<tr>
<td>Other National Opportunities -</td>
<td>NCURA has other national opportunities available year-round. These opportunities help to ensure that NCURA provides the best resources and information to the entire membership.</td>
</tr>
<tr>
<td>Regional Meeting Leadership -</td>
<td>Each region has leadership opportunities available to help plan the annual regional meeting and develop the regional meeting program.</td>
</tr>
<tr>
<td>National Meeting Leadership +/-</td>
<td>Each national meeting has leadership opportunities available to help plan the annual meeting of the membership, FRA and PRA, as well as develop the meeting program.</td>
</tr>
<tr>
<td>Regional Meeting Education * #</td>
<td>Each regional meeting has opportunities available for members to serve as workshop faculty, session presenters, and discussion group leaders.</td>
</tr>
<tr>
<td>National Meeting Education * #</td>
<td>Each national meeting has opportunities available for members to serve as workshop faculty, session presenters, and discussion group leaders.</td>
</tr>
<tr>
<td>Regional Meeting Volunteerism #</td>
<td>Volunteers help NCURA thrive. Regional meeting volunteer opportunities are available for all who want to get involved. These opportunities not only help regional meetings to be successful, they provide an opportunity for members to build their network as well as learn the inter-workings of the region.</td>
</tr>
<tr>
<td>National Meeting Volunteerism #</td>
<td>Volunteers help NCURA thrive. National meeting volunteer opportunities are available for all who want to get involved. These opportunities not only help national meetings to be successful, they provide an opportunity for members to build their network as well as learn the inter-workings of NCURA.</td>
</tr>
</tbody>
</table>

**TRAVEL REQUIREMENTS:**
+ Some travel may be required, provided by NCURA
* Some travel may be required, generally provided by your institution
- Remote volunteer opportunity

**EXPERIENCE REQUIREMENTS:**
# No prior NCURA experience generally required
• Serve regional membership
Regional

• Serve entire membership
National

Regional
Elect Leadership

Chair-elect/ Chair/Immediate Past Chair
Secretary
Secretary-Elect
Treasurer
Treasurer-Elect
National Board Member (Regionally Elected)

National
Elect Leadership

Vice President/
President-Elect
President/
Immediate Past President
Secretary
Treasurer/
Treasurer-Elect
Board of Directors Members

TRAVEL REQUIREMENTS:
+ Some travel may be required, provided by NCURA
* Some travel may be required, generally provided by your institution
- Remote volunteer opportunity

EXPERIENCE REQUIREMENTS:
# No prior NCURA experience generally required
Regional

Meeting Leadership

Planning Committee *
- Chair
- Committee Members

Sample Program Committee :
- Chair
- Co-Chair
- Track Coordinators
  - Clinical/Medical
  - Compliance
  - Departmental
  - Executive/Senior Level
  - Federal
  - New Presenter Liaison
  - Post-Award
  - Pre-Award
  - Predominantly Undergraduate Institutions
  - Professional Development
  - Research Development
  - Workshops

Meeting Education

Workshop Faculty *
- Session Presenter *
- Discussion Group Leader *

National

Meeting Leadership

Planning Committee *
- Chair
- Co-Chair
- Committee Members

Sample Annual Meeting/FRA/PRA Program Committee :
- Chair
- Co-Chairs
- Track Coordinators
  - Clinical/Medical
  - Compliance
  - Data Management/Use
  - Departmental
  - Executive Level
  - Federal
  - Federal and Industry Contracting
  - Global (U.S. and non-U.S.)
  - New Presenter Liaison
  - Post-Award
  - Pre-Award
  - Predominantly Undergraduate Institutions
  - Professional Development
  - Research Development
  - Workshops

Meeting Education

Workshop Faculty *
- Session Presenter *
- Discussion Group Leader *

TRAVEL REQUIREMENTS:
+ Some travel may be required, provided by NCURA
* Some travel may be required, generally provided by your institution
- Remote volunteer opportunity

EXPERIENCE REQUIREMENTS:
# No prior NCURA experience generally required
Regional Meeting
Examples of Potential Volunteer Opportunities */#/:
- Ambassadors
- Attendee Experience Coordinator
- Audiovisual Coordinator/Assistants
- Dinner Group Leaders
- Emeritus/Alumnae Coordinator
- Guidebook Advocate
- Hospitality Suite/Net Zone Coordinator
- Learning Community Coordinator
- NCURA Cares
- Packet Assembly
- Photographer
- Registration/On-Site Service Desk
- Room Monitor
- Welcome Reception Greeter

National Meeting
Annual Meeting
Examples of Potential Volunteer Opportunities */#:
- Concurrent Session Evaluator
- Dinner Groups
- Registration Desk
- Facebook Fan/Team Twitter
- Fitness Track
- Marketplace
- May I help you find your meeting room?
- NCURA Cares
- Impact of NCURA Membership
- Tech Team
- Volunteer a Projector
- Welcome Call to First Time Attendees

FRA/PRA
Meeting */#:
- Concurrent Session Evaluator
- Host City Welcome Committee
- Dinner Groups
- Registration Desk
- Facebook Fan/Team Twitter
- Fitness Track
- May I help you find your meeting room?
- NCURA Cares
- Impact of NCURA Membership
- NCURA Video Assistance
- Tech Team
- Volunteer a Projector
- Welcome Call to First Time Attendees

TRAVEL REQUIREMENTS:
+ Some travel may be required, provided by NCURA
* Some travel may be required, generally provided by your institution
- Remote volunteer opportunity

EXPERIENCE REQUIREMENTS:
# No prior NCURA experience generally required