Establishing and Managing an Office of Sponsored Programs at Non-Research Intensive Colleges and Universities

Cost Accounting Standards

Compensation – Personal Services: Managing and Reporting Effort

Facilities and Administrative Costs in Higher Education

Writing and Negotiating Subawards Under Federal Prime Awards

To order any of these publications, visit: http://www.ncura.edu/PublicationsStore.aspx
current and detailed summary of preferred practices in the areas that present particular difficulties. (Picture of main features, and to provide experienced administrators a clear picture of main features, and to provide experienced administrators a current and detailed summary of preferred practices in the areas that present particular difficulties. (194 pages)

The Annual Subscription Includes:
- Two-volume comprehensive reference
- Annually issued searchable CD
- Quarterly loose-leaf updates of the latest Research Administration issues

Member Price: $345.00 + $12.00 Shipping & Handling (US only)
Standard Price: $445.00 + $12.00 Shipping & Handling (US only)

A PRIMER ON CLINICAL TRIALS FOR THE RESEARCH ADMINISTRATOR

This handbook is intended to provide research administrators, particularly those in the academic health science centers and affiliated institutions, and others engaged in the initiation and conduct of clinical trials, with a basic current understanding of the distinctive nature of these studies and of recommended practices. The basis of their distinct features is summarized in legislation and regulations, as well as through the interests, requirements, and responsibilities of sponsors, investigators, and institutions. The authors have endeavored to give those with very limited experience with this specialized area a clear picture of main features. (90 pages)

Member Price | Standard Price | S/H (US only)
--- | --- | ---
1 Copy | $92 | 
2-4 Copies | $78 each | $7 each
5 or more | $67 each | $7 each

SPONSORED RESEARCH ADMINISTRATION: A GUIDE TO EFFECTIVE STRATEGIES AND RECOMMENDED PRACTICES

This two-volume comprehensive reference covers all major areas of sponsored research with more than 20 chapters written by experts averaging over 30 years’ experience. The 2000+ page publication includes essential principles and practices, features sample policies and procedures, practical tools, statistics and survey results, and extensive supplementary materials.

NCURA has taken the A-21, A-110 and A-133 circulars and created mini guides perfect for easy reference!

CIRCULARS

NCURA is pleased to offer this new desk reference!

OMB Uniform Guidance

Purchase 4 or more for a discount. See separate form for bulk discounts.
Member Price: $46.00 (US only)
Standard Price: $55.00 (US only)

Circular A-21 Mini-Guide
The A-21 Circular establishes principles for determining costs applicable to grants, contracts, and other agreements with educational institutions. The principles deal with the subject of cost determination, and make no attempt to identify the circumstances or dictate the extent of agency and institutional participation in the financing of a particular project. The principles are designed to provide that the Federal Government bear its fair share of total costs, determined in accordance with generally accepted accounting principles, except where restricted or prohibited by law. Agencies are not expected to place additional restrictions on individual items of cost. Provision for profit or other increment above cost is outside the scope of this Circular. (112 pages)
Member Price: $12.95
Standard Price: $15.95

Circular A-110 Mini-Guide
The Circular A-110 sets forth standards for obtaining consistency and uniformity among Federal agencies in the administration of grants to and agreements with institutions of higher education, hospitals, and other non-profit organizations. (56 pages)
Member Price: $12.95 | Standard Price: $15.95

Circular A-133 Mini-Guide
Member Price: $12.95 | Standard Price: $15.95

NCURA is pleased to offer this new desk reference!

OMB Uniform Guidance

Purchase 4 or more for a discount. See separate form for bulk discounts.
Member Price: $46.00 (US only)
Standard Price: $55.00 (US only)

Circular A-21 Mini-Guide
The A-21 Circular establishes principles for determining costs applicable to grants, contracts, and other agreements with educational institutions. The principles deal with the subject of cost determination, and make no attempt to identify the circumstances or dictate the extent of agency and institutional participation in the financing of a particular project. The principles are designed to provide that the Federal Government bear its fair share of total costs, determined in accordance with generally accepted accounting principles, except where restricted or prohibited by law. Agencies are not expected to place additional restrictions on individual items of cost. Provision for profit or other increment above cost is outside the scope of this Circular. (112 pages)
Member Price: $12.95
Standard Price: $15.95

Circular A-110 Mini-Guide
The Circular A-110 sets forth standards for obtaining consistency and uniformity among Federal agencies in the administration of grants to and agreements with institutions of higher education, hospitals, and other non-profit organizations. (56 pages)
Member Price: $12.95 | Standard Price: $15.95

Circular A-133 Mini-Guide
Member Price: $12.95 | Standard Price: $15.95
<table>
<thead>
<tr>
<th>Publication</th>
<th>Member</th>
<th>Non-member</th>
<th>Quantity</th>
<th>S/H</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Primer on Clinical Trials for the Research Administrator, Second Edition</td>
<td>$39.95</td>
<td>$47.95</td>
<td>_____</td>
<td>$3.50 ea.</td>
<td>$_____</td>
</tr>
<tr>
<td>Cost Sharing: An Overview, Second Edition</td>
<td>$17.95</td>
<td>$21.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Cost Accounting Standards</td>
<td>$7.95</td>
<td>$9.50</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Compensation – Personal Services: Managing and Reporting Effort</td>
<td>$17.95</td>
<td>$21.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Facilities and Administrative Costs in Higher Education, Second Edition</td>
<td>$18.95</td>
<td>$22.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Establishing and Managing an Office of Sponsored Programs at Non-Research Intensive Colleges and Universities, Third Edition</td>
<td>$18.95</td>
<td>$22.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>A Primer on Intellectual Property, Second Edition</td>
<td>$17.95</td>
<td>$21.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>The Role of Research Administration, Third Edition</td>
<td>$24.95</td>
<td>$29.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Writing and Negotiating Subawards Under Federal Prime Awards, Second Edition</td>
<td>$18.95</td>
<td>$22.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>OMB Circular A-21</td>
<td>$12.95</td>
<td>$15.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>OMB Circular A-133</td>
<td>$12.95</td>
<td>$15.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>OMB Circular A-110</td>
<td>$12.95</td>
<td>$15.95</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>OMB Uniform Guidance (Bulk discounts available, see separate form.)</td>
<td>$46.00</td>
<td>$55.00</td>
<td>_____</td>
<td>included</td>
<td>$_____</td>
</tr>
<tr>
<td>Regulation and Compliance: 2014</td>
<td>$92.00</td>
<td>$122.00</td>
<td>_____</td>
<td>$7.00 ea.</td>
<td>$_____</td>
</tr>
<tr>
<td>Total Shipping and Handling</td>
<td>$_____</td>
<td></td>
<td></td>
<td></td>
<td>$_____</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$_____</td>
<td></td>
<td></td>
<td></td>
<td>$_____</td>
</tr>
</tbody>
</table>

Name ________________________________________________________________________________________________________________________

Title __________________________________________________________________________________________________________________________

Institution _____________________________________________________________________________________________________________________

Address ______________________________________________________________________________________________________________________

City ___________________________ State ___________________________ Zip ___________________________

Phone ___________________________ Email ___________________________

TWO CONVENIENT WAYS TO ORDER: Visit: http://www.ncura.edu OR Complete this form and mail with payment:
NCURA, 1015 18th Street, NW, Suite 901, Washington, DC 20036

© 2016 National Council of University Research Administrators
Phone: 202.466.3894 • Fax: 202.223.5573 • info@ncura.edu • www.ncura.edu

NCURA Federal Tax ID # 52-1721115