

ncura newsletter

A publication of The National Council of University Research Administrators

INSIDE:

Page 2

Cyber-place



Page 3

Workshop '99



Pages 4-5

Outside the Beltway



2000 Satellite Video
Conferences: The
Ins and Outs of
Contract Language



Pages 6-7

Regional Corner



Page 8

ERA IV Electrifying
Success



2000 Fundamentals
Workshops



Page 9

NCURA Receives
Grant from ORI



Page 9-14

Advertisements



Page 15

NCURA Calendar



Page 16

NCURA's 41st Annual
Meeting

Updating NCURA's Bylaws

by Thomas Coggins

By now, you should have received the proposed changes to NCURA's Bylaws. Since the Bylaws represent the foundation of our organization, they should be carefully reviewed from time to time to assure that they continue to meet the needs of the membership. It is a normal part of the review process to find that portions are outdated and need revision.

During the current review, it became apparent that NCURA's bylaws were out of step with those of similar organizations. On advice from our legal counsel, changes in format and content are proposed. For example, revisions have been made concerning Liability and Indemnification, as well as the addition of language to bring our Bylaws into conformance with the District of Columbia Nonprofit Corporation Act. Management policies have been more appropriately moved to NCURA's Administrative Policies, including the duties and makeup of Standing Committees.

The revision process also enables us to incorporate some structural changes in NCURA's governance that the organization's leadership has been developing. These include changing the designation of the Executive Committee to a Board of Directors which will be predominantly elected with each region retaining one directorship. In addition to the regionally-elected directors, there will be four directors elected by the membership at-large. The rationale for these structural changes is to make NCURA more member-inclusive while at the same time augmenting the Board's ability to respond more efficiently to opportunities and issues as they arise. Much of the work of the organization will be done by short term task forces in recognition of the time constraints on our member/volunteers.

As an NCURA member, you play an important role in the revision process. Your job is to review the proposed changes, to discuss them at the annual business meeting, and to vote according to your judgement. This is your opportunity to participate in the process of keeping NCURA strong, vital, and ready to grow with the challenges of the 21st century.

Comments invited at
www.ncura.edu/governance

Thomas Coggins is Secretary of NCURA and Associate Director, Office of Sponsored Programs and Research, University of South Carolina.

Cost Sharing a smash success!

Join us January 25, 2000 for the next NCURA Live Video Satellite Conference on The Ins and Outs of Contract Language. See page 5 for details.

NCURA awarded its first Grant from ORI

Live Video Satellite Conference on Research Misconduct to be offered in Spring of 2000! See page 9 for details.

Ardis Savory to Receive the Outstanding Achievement in Research Administration Award

*by Stephen Erickson and
Alice Tangredi-Hannon*



There are times when, indeed, good things happen to good people. Ardis Savory is the 1999 recipient of NCURA's Outstanding Achievement in Research Administration Award, and there could be no better selection made.

Ardis is both known nationally and well respected by her colleagues. While attaining

national recognition she has never sought personal attribution for her efforts. She has selflessly dedicated herself to improving the administration of sponsored programs. The effects of her work and accomplishments are felt at every NCURA member's institution.

A Bachelor of Science degree was awarded to Ardis by Bucknell University, and, she earned her Master of Science degree in Marine Science from the University of South Carolina. Her professional career includes employment as a Biochemist at Dupont, UpJohn, and Parke-Davis, a Laboratory Manager and Senior Research Technologist at the Baruch Institute for Marine Science, as well as positions of increasing responsibility in research administration capacities at the University of South Carolina, where she is currently Associate Vice Provost for Sponsored Programs and Research. Ardis' resume reflects her numerous professional affiliations and accomplishments. She is a skilled writer and has

(continued on page 15)

CYBER-place



RAPID - A New Professional Development Resource Under Development

by Pamela Whitlock

Major changes in the research administration profession have—and will continue to occur—new developments such as ERA, changes in OMB Circulars, Federal Demonstration Partnership activities. The federal government too will be a force for change. They have committed to streamlining federal operations while maintaining their expectation of fiscal and programmatic accountability for project support. These federal streamlining activities have resulted in educational institutions being permitted (and in some cases forced) to accept greater responsibility for managing external funds. At the same time, many university offices are being re-engineered and downsized. In the face of all these changes, professional development of the research administrator becomes imperative if their institutions are going to remain competitive and productive. It is clear that all levels of research administration professionals need a common platform that keeps them current and describes and defines the skills and tools needed to be effective. At long last, a significant resource, self-paced and comprehensive, will be available to the profession.

RAPID (Research Administrators Professional and Institutional Development) is a joint project between NCURA and SRA to develop a comprehensive training and professional development program for the research administration profession. RAPID is grounded in the NCURA/SRA sanctioned “Topical Outline of the Essential Elements of Research Administration” © 1998 NCURA/SRA, the first national effort to identify the professional standards for research administration in a comprehensive and expandable modular format.

RAPID is organized to provide quick access to basic information about each topical element for reference or as a basis for workshops, sessions, and other professional development activities at the national, regional/sectional, or institutional level. Each major section is designed to address one of the subdivisions of the “Topical Outline” with a brief introduction and overview. This is

followed by individual PowerPoint slides for the entire section or individual topics. To facilitate access, the individual PowerPoint slide shows are also linked to the topics in the “Topical Outline”. Most slides are scripted to provide instruction, background and information on each subject.

SRA and NCURA jointly supported the development of these materials as a resource to their members. Indeed, a project this massive could only have been successful with the cooperation and support of both organizations working together. A task force was established that included representation across all facets of research administration: public and private universities, large and small dollar volume, pre- and post award expertise, departmental and central offices, medical institutions and federal agencies. The project was broken into smaller subcommittees to better manage the topics. Task force members were: Pam Whitlock, Chair, RAPID Task force; Julie Cole, Pre-award subcommittee chair; Robert Killoren, Compliance subcommittee chair; Jerry Fife, Project management subcommittee chair. Other members were: David Mineo, Regina White, Rebecca Claycamp, Don Allen, Geoff Grant, Dick Keogh, Susan Howard, Garry Sanders, Peg Lowry, and Jean Feldman. Changes of institutions and responsibilities required some members having to readjust commitments, but no one ever gave up. It was a determined group! The group’s charge was to design reference materials based on the “Topical Outline” for use by the general research administration community. Most of the slides are scripted so that users can gain a broader understanding of the topic under review than would be possible only through viewing the slides themselves. References to the source documents are provided when available. (We all know how difficult

it is to return home from a meeting with slides from a presentation and unable to remember what was discussed in further detail, or in my case, unable to read my notes!)

RAPID contains a vast quantity of material and information but is not complete by any stretch of the imagination. The over-arching vision of addressing every topic within the “Topical Outline” is yet to be realized. Our constantly changing environment will require on-going maintenance and updating, while new technology will guide how the materials are presented. Designed to be on the cutting edge of professional development resources, RAPID will continue to evolve.

As presentations are developed for meetings and conferences, many will be identified for inclusion in RAPID, helping to ensure currency and completeness of the materials. The leadership of NCURA and SRA have supported this two year long project and will continue to do so in the future. Once again, I thank them for the opportunity to work on this project and the task force members for their commitment, time and efforts.

Pamela Whitlock is Director, Office of Research Administration at the University of North Carolina at Wilmington.



Workshop '99 and Ketchup

by Judy Fredenberg



FPO- pick up
hi-res scan
from # 39207

Fall is in the air. Like Heinz ketchup, this is the season when many of us still experience twinges of joyful anticipation that likely became rooted when we were kids. After enjoying those grilled hamburgers of our youth, the arrival of fall meant heading back to school, buying new school supplies, seeing old friends, and making new ones. For some of us, brisk mornings and sun-licked

afternoons slowly teased us into accepting the cooler weather to come.

As adults, many of us still look forward to fall. Our institutions are infused with students and faculty returning to campus. We greet old friends. We meet new people. Depending upon where we live, the weather may change. We might even consider taking a class to learn something new.

To fully experience this momentum of change this year, plan to participate in Workshop '99 and the NCURA national meeting. In a setting designed to enhance professional development, old friends will gather and new ones will be made. While the change most visibly noted may well be the slow greying of many heads, it is the retooling of Workshop '99 that will cause much anticipation this November.

Twenty-two half-day workshops will be offered on Sunday, November 7. The half-day format allows us to offer beginning sessions in the morning and advanced sessions in the afternoon. *Federal Grants and Contracts: An Overview*, with Norman Herbert, Brown University, and Bo Bogdanski, University of Utah, will introduce the new contract administrator to a broad range of topics related to federal grants and contracts. The afternoon session *Contracting and Subcontracting under the FAR (beyond the basics)*, led by David Mayo, UC-Santa Barbara, will cover appropriate clauses, negotiation, prior approvals, and documentation.

Similarly, Ann Hammersla, University of Illinois at Urbana-Champaign, and Gunta Lidars, University of Rochester, will introduce patent and copyright law with *A Primer in Intellectual Property for the Research Administrator* in the morning. In the afternoon, they will be joined by Jilda Diehl Garton, Georgia Institute of Technology, for *Advanced Intellectual Property Law and its Applications, Issues, and Principles for the Research Administrator*, where they'll provide hands on examples and experiences in negotiating research agreements with complex intellectual property clauses.

Old friends and favorites include *Cost Sharing on Sponsored Projects: Is It Better to Give than to Receive?*, with Dick Seligman, CalTech, Beth Mora, Harvard University, and Chris Hansen, UC-Irvine; Mark Daniel, Children's Hospital-Boston and Charlie Tardivo, KPMG Peat Marwick, will return with *Understanding Indirect Costs: Green Eyeshades Optional*; Ellen Beck, UCLA, will moderate *FastLane: How Can it Help Me as a Research Administrator?*; and, Hal Gollos, Pacific Graduate School of Psychology, is coordinating the NIH Commons workshop with George Stone from NIH. Ada Sue Selwitz, University of Kentucky, Carey Conover, Northern Arizona University, and Jeffrey Cohen, NIH, will offer a new twist to an old favorite with *Social Science IRB: Regulation and Review*.

New sessions include: *Building Web Pages for the Research Administrator* with Lois Brako, University of Wisconsin-Madison, Dola Haessig, University of Missouri Columbia, and Mark Sweet, University of Wisconsin-Madison; *Facilitation: Making Meetings Matter*, with Kathi Delehoy, Colorado State University, and Mitch Crawford, NSF; *Cradle to Grave: Whose Cradle? Whose Grave?* with Gary Chaffins, University of Oregon, Brian Farmer, University of Idaho, Olivia Pope, Florida State University, and Kim Moreland,

The University of Kansas; Mike Anthony, UCLA, and Lynne Yorita, UCLA, will lead *Sponsored Research Audits: Issues and Challenge*; and, *Negotiating with Industry*, with Fritz Kokesh, MIT, Carol Carr, MIT, and Francis Via, GE Corporate.

An additional new approach to anticipate involves four agency tours scheduled for the afternoon of Wednesday, November 10. These include tours to the *Department of Education*, coordinated by Karen McCrostie, Boise State University, and ED's Tony Cavataio; *NASA Goddard Space Flight Center*, coordinated by Monique Anderson, University of Maryland, College Park; *Environmental Protection Agency*, coordinated by Pat Hawk, University of Oregon, with EPA's John Puzak and Mildred Lee; and *ONR/AFSOR*, coordinated by Bill Schweri, University of Kentucky.

While Workshop '99 may not hold the same allure as entering the 9th grade, participants will experience much of the same anticipation in greeting old friends and making new ones while engaging in sessions designed to offer professional learning opportunities. So, think ketchup and register early -- before the weather changes. And, best of all, we'll provide a new folder and notepad!

If you have questions or comments, please contact Judy Fredenberg, Workshop Coordinator, The University of Montana, 406-243-6670 or Victor Peguero, Deputy Coordinator, University of Maryland College Park, 301-406-6177.

Judy Fredenberg is the Workshop Coordinator for the Annual Meeting and Executive Assistant to the Vice President for Research at the University of Montana.

41ST ANNUAL MEETING Workshop '99 Schedule

Sunday, November 7, 1999 • 8:30 am - 12:00 noon (Morning Sessions)

- Building Web Pages for Research Administration
- Social Science IRB: Regulation and Review
- Negotiating with Industry
- Federal Grants and Contracts: An Overview
- A Primer in Intellectual Property for the Research Administrator
- ERA: NIH Commons
- OMB Circular ABC's
- Cost Sharing on Sponsored Projects: Is It Better to Give than to Receive?
- Process Mapping with ERA in Mind
- Sponsored Research Audits: Issues and Challenges
- Evaluating ERA Solutions: How to Compare and Contrast Alternative Systems

Sunday, November 7, 1999 • 1:00 - 4:30 pm (Afternoon Sessions)

- Pre-Award Primer: What goes into a Proposal Emphasis, Pre-Award Coordinators
- Contracting and Subcontracting under the FAR (beyond the basics)
- Training, Public Speaking and Professional Electronic Presentations
- Cradle to Grave: Whose Cradle? Whose Grave?
- Private Foundation Funding: The Inside Track
- Understanding Indirect Costs: Green Eyeshades Optional
- Advanced Intellectual Property Law and its Application, Issues and Principles for the Research Administrator
- Facilitation: Making Meetings Matter
- FastLane: How Can It Help Me As A Research Administrator?
- Compliance Issues for Small Institutions
- Connecting Databases to the Web and Security Issues: Even Research Administrators Can Do It

Wednesday, November 10, 1999 • 1:00 - 5:00 pm (Afternoon Sessions)

- Department of Education
- U.S. Environmental Protection Agency: An Orientation and Introduction
- Agency Tour: NASA Goddard Space Flight Center
- ONR /AFOSR On-site Tour

visit www.ncura.edu for complete details!

Outside the Beltway

by Steven Smartt

Based on a quick tour of official web sites for several of the contestants for the mainline party presidential nominations next year, the federal role in research is not even on the list of priorities among those who want to be our next leader of the free world.

The federal government is the largest single sponsor of basic research, making investments in risky exploratory areas that the private sector will not underwrite. Furthermore, most studies show that these federal investments are the seed bed for new technologies that in turn fuel economic growth. It's surprising, then, that our presidential wannabes rarely mention research as a federal priority.

Should this omission be a concern for the academic scientific community? It's at least a curiosity, given that research, especially biomedical research, is said to be held in high public esteem. Wouldn't a candidate want to identify with a topic that has broad popular appeal?

Behind the scenes, numerous interest groups are already looking for inroads to the presidential contenders to "help shape" the thinking of these candidates. The better the candidate's apparent chances for getting the nomination, the more earnest the attempts to find a way to get to the staff who write the position statements and briefing books.

Here are some impressions from a virtual tour of several candidates' sites on the world wide web, starting with the Republicans, in alphabetical order.

Lamar Alexander: As one of Gilda Radner's characters from Saturday Night Live would say, "Never mind." Can you say historical footnote?

Gary Bauer: Mr. Bauer lays claim to being the most religiously conservative of the crowd. His web site mentions faith-based

solutions almost as often as the George W. Bush web site. Categories on Bauer's list of issues that you won't find on other candidates' sites are religious freedom, marriage and family, and gambling. No mention of research here. Go to bauer2k.com.

Patrick Buchanan: This aspirant is known for his views as a protectionist, with a focus on foreign trade and immigration issues. His statements on defense mention rebuilding our fighting force, but nothing about defense research. The section on the environment talks about abolishing the Bureau of Land Management and returning federal lands managed by BLM to the states. Buchanan would also close the National Endowment for the Arts. Go to gotpatgo2000.com.

George W. Bush: This web site makes frequent references to policies that would both allow and encourage faith-based community self-help. Mr. Bush would expand the charitable deduction and help build "armies of compassion:" to address poverty, crime, and addiction. He does cite the findings of university-based scholars on the impact of church-going on the lives of children of prisoners. Research is mentioned in the context of a Compassion Capital Fund that would fund research on the best practices of charitable organizations. Watch for something about compassionate researchers next. Go to georgewbush.com.

Elizabeth Dole: Ms. Dole apparently has no web site accessible, at least not on the days I tried to log on. Secondary web sites confirm that she is willing to show an independent streak, having offended the gun lobby even before the primary season gets underway. Try edole2000.org.

Steve Forbes: Some say Forbes would be slumming to live in a place like the White House. Political wags are saying he would donate it to a homeless shelter program and build something that better suits his lifestyle. He's focused more on a flat tax rate than explaining how the federal budget should be spent. Here's a quote from the Forbes page: "As president, Steve Forbes will carefully review all federal government spending and eliminate and/or privatize unnecessary, obsolete and redundant departments, agencies, and commissions. He will also eliminate corporate welfare spending." Then, as a hint that he may like what technology does for the economy, Forbes says "ensuring that America's

technology industry continues to be the world innovation leader, and a powerful engine creating high-paying jobs and growing our own domestic economy." Let's hope the captains of technology would vouch for the need for basic research. Check out Forbes2000.com.

Orrin Hatch: Since this is an opinion column, let me say two words, "Never mind." See also orrinhatch.org.

Alan Keyes: Like Forbes, Mr. Keyes is focusing on tax reform. Without giving specifics, he proposes to cut federal income and, thus, the federal budget. Go to keyes2000.com.

John McCain: The senator from Arizona is running a non-conformist campaign. He chose not to participate in the Iowa straw poll process, advocates campaign finance reform, and is generally conservative on core issues such as abortion and gun control. He supports a strong defense, but makes no mention of defense R&D in his issue briefings. See mccain2000.com.

Dan Quayle: Mr. Quayle courts business interests by touting his prior experience with the Council on Competitiveness and mentioning the need for regulatory relief. No points for research or technology. Go to quayle.org. Be sure to spell it correctly.

There are only two Democrats in the hunt, but Bill Bradley is giving the sitting vice president fits.

Bill Bradley: This web site gets the prize for the best use of the "R" word. Here's a quote. "The government has to get the big things right when it comes to the national economy. And that means the government has to have a prudent fiscal policy... And we have to make an investment in research in both the public and private sectors. If the government gets those big things right, then I think the dynamism of the private sector and the ingenuity and entrepreneurship of the American people are going to take over from there and guarantee us a very good growth rate." Go to billbradley.com.

Al Gore: The "Clinton-Gore Administration," as it's called by all other candidates, has for seven years championed technology and been a supporter of federal research agencies. Some in research circles say Gore is not so much a friend of basic research as he is of technology, and his web statement bears this out. As long as he sees the connection between basic research and new technology, it's not all bad. See algore2000.com.

Give the Gore camp credit for the best unofficial slogan: "Read my lips: No new Texans."

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Why so little about research in these initial statements on the issues? Four reasons come to mind. For one thing, it's not really an issue on the same scale as world peace, plus the economy is not an issue in this election.

A second reason has to do with the early stages of the selection process. It's too soon to be talking about anything other than the defining character and stripes of the candidates. Details will come later, once the nominees and running mates are selected.

Another explanation for the absence of position statements on research policy is the fact that this is not a hot button issue. The early litmus tests are more about right to life, gun control, and whatever is in the headlines du jour, whether it is school violence or prior drug use.

The candidates have to worry about the single issue voters, the "Reclaim America for

(fill in the blank)" types, whether it's making America safe for mayonnaise, protecting us from imported mustard, or shoring up the ketchup subsidy program.

Another, related reason is that federal research funding is not a fault line that can serve to distinguish one candidate from another. In fact, it's fortunate that funding for research has bipartisan support and is not highly politicized, aside from a few isolated instances.

Watch the candidates' web sites for transitions from broad topics to specific issues in the coming months; however, within six months some of these candidates can be found on donotpassgo.com.

Steven Smartt, a Past President of NCURA, is Director, Division of Sponsored Research at Vanderbilt University.



Homerun for First in Series

NCURA's first broadcast in its 1999-2000 live satellite subscription series is receiving rave reviews.

Research administrators from all over the country tuned in on September 24 to view NCURA's "Cost Sharing" workshop. Faculty for this workshop, Richard Seligman, California Institute of Technology; Christina Hansen, University of California-Irvine; and Elizabeth Mora of Harvard, led their audience through an in-depth and lively review of the issues surrounding cost sharing on sponsored projects. During the broadcast, viewers were given the opportunity to phone in questions via a toll-free phone number and some institutions continued the discussion on their campus well after the broadcast adjourned. Many thanks to members from Georgetown University; George Mason University; Howard University; the Johns Hopkins University and the University of Maryland at Baltimore for participating in the studio audience.

Bob Killoren from Pennsylvania State University and Mark Righter of McQuaide-Blasko are already preparing for the next broadcast in the series, "The Ins and Outs of Contract Language. Be prepared for another upbeat and lively presentation. For those not yet registered, refer to the registration form to your right.

Who Should Subscribe.

Any institution which has training needs, whether they be immediate training through participation in the live broadcast or future needs through the use of a taped broadcast, will benefit.

*Full Program Schedule available at
www.ncura.edu*

REGISTRATION

Live Satellite Broadcast: The Ins and Outs of Contract Language • January 25, 2000

The cost for the Ins and Outs of Contract Language is \$950.00 per campus.

CONTACT NAME _____

TITLE _____

INSTITUTION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

E-MAIL _____ WEB SITE _____

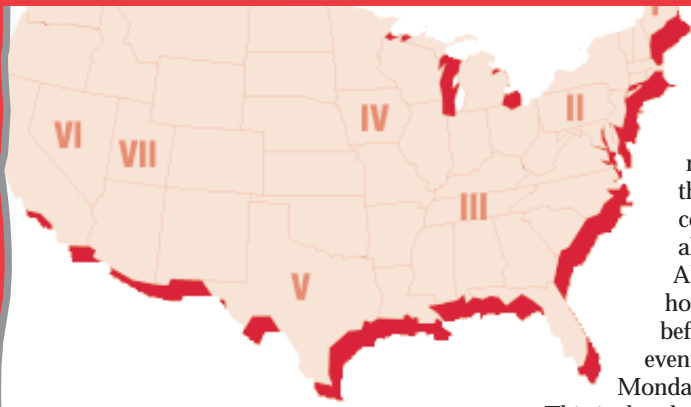
A check, purchase order or credit card information must accompany registration form. For credit card payments, please complete the information below. Registrations received without payment or purchase order will not be processed. Please make check payable in U.S. currency to NCURA and send payment and registration to NCURA, One Dupont Circle, NW, Suite 220, Washington, DC 20036.

Please circle one: Visa MasterCard American Express

Card # _____ Exp. _____

Card Holder's Signature _____

CANCELLATIONS: Notification of cancellation must be received in writing no later than 14 business days prior to the each telecast and are subject to a \$50 cancellation fee. Cancellations received after the deadline will not be refunded. You must receive confirmation from NCURA to receive a refund.



REGION I New England

Greetings from New England. It's hard to believe that my tenure as Region I Chair is about to end. I have really enjoyed serving you both at the regional and national levels of NCURA. This has been a wonderful experience for me, mainly because of the opportunity to meet and work with members from all over the region as well as with colleagues on the national Executive Committee. I'm sure that retiring Region I Treasurer Louise Griffin will agree that NCURA's dedicated and enthusiastic members are what make this such a great organization.

I am grateful to all the people who have participated in Region I activities over the past three years. Our regional meetings, RADG sessions and Fundamentals would not have been so successful without those of you who participated as program chairs, program committee members, faculty, panelists, moderators and volunteers. Members who served on the Advisory Committee during my term deserve lots of thanks as well: Naomi Amos, Steve Bernstein, Elayn Byron, John Carfora, Bill Corbett, Mark Daniel, Jim Grayson, Louise Griffin, Vivian Holmes, Franc Lemire, Linda Meier, Joanne Moretti, and Nancy Wray. And a very special thank you to my predecessor as Chair, my mentor and good friend, Dick Keogh.

Region I will be in good hands with Bill Corbett and Steve Kiser who will assume their offices of Chair and Treasurer, respectively, at the regional business meeting in November (Tuesday at noon). Elayn Byron will continue to serve one more year as Region I Secretary.

Please join us in Washington, D.C. for the Annual Meeting. There are lots of interesting workshops and sessions to attend. New members should plan to attend the New Member Reception on

Monday--this is a good opportunity to meet national and regional officers, as well as fellow newcomers. And don't forget the party on Tuesday night--come dressed as your favorite alien and join the "Parade of Aliens." The Region I hospitality suite will be open before and after the Sunday evening banquet, as well as Monday and Tuesday evenings.

This is the place to meet and greet fellow New Englanders.

See you in November. And thanks again to all of you for your support.

Sally Tremaine is Region I Chair and Associate Director in the Office of Grant and Contract Administration at Yale University.

REGION II Mid-Atlantic

Plans for our regional spring meeting are underway! We have a delightful location, Old Town Alexandria, Virginia, where cobble stoned streets along the Potomac River bring together the ambiance of colonial Virginia with the energy of the new millennium.

This year's planning approach emphasizes the importance of your input and feedback. We have designed an interactive Web site, so we can receive your ideas and suggestions on workshop topics, sessions and even panelists. The site will also provide real time updates during the development of conference activities as well as furnish the necessary information regarding hotel accommodations, registration materials and facts on Alexandria itself.

Have a suggestion for a possible workshop or concurrent session? Have ideas for panelists or a keynote speaker? Want to contact a member of the program committee? Visit the site by accessing www.osp.cornell.edu/ncurail/.

Marti Dunne, NYU and I are co-chairing the meeting. Please feel free to get in touch with us directly with your suggestions and comments as well.

Denise Clark, Cornell University
dc34@cornell.edu

Marti Dunne, NYU
marti.dunne@nyu.edu

Send us your suggestions/comments/concerns and then watch the complete planning cycle evolve!

Denise Clark is Region II Co-chair for the 2000 Spring Meeting and Associate Director in the Office of Sponsored Programs at Cornell University.

REGION III Southeastern

Under new leadership, the southeastern region is gearing up for year full of exciting activities. Region III Chair, Tom Roberts (Florida Gulf Coast University) is pleased to announce the Region III committee chairs for this year. They are as follows: Olivia Pope (Florida State University), Program Committee; Phil Myers (Western Kentucky University), Professional Development; Karen Forte (Embry-Riddle Aeronautical University), Site Selection; Doug Backman (Florida International University), Nominations and Elections; David Battey (College of Charleston), Electronic Research Administration; Barbara Clayton (Florida Agricultural and Mechanical University), Hospitality; and Stephen Williams (Wake Forrest University), Membership. He also expresses many thanks to the outgoing leadership for their hard work and successes during the previous year.

Tom has also launched a special initiative to collect information about the history and tradition of Region III activities. The History Project, coordinated by Dawn Stein (University of North Florida), will gather information about past regional meetings and officers, collect photos of Region III members and activities, and relay accounts of remarkable events in the history of the organization. A compendium of this information will be displayed on the Region III web site. The project should be completed by the Spring of 2000. If you have information that you think would be useful to this process, please e-mail Dawn at dboatman@unf.edu.

"The Trophy is Out There" ready for Region III to abduct. Start sewing or shopping for an extraterrestrial ensemble to don at the 1999 NCURA Party "Parade of Aliens" which will be held at the National Meeting in November. Attendees will line up by region at the party and hover around the ballroom. Prizes will be awarded to the best dressed regions. "Trust No One" from other regions with your secret apparel as

Region III conspires to capture first place. "I Want to Believe" we can win!

Dawn B. Stein is the Assistant Director, Division of Sponsored Research and Training at University of North Florida

REGION V Southwestern

Greetings from Region V.

Time is rapidly approaching for the national meeting. Remembering last year, we had approximately 50% of our region in attendance. We hope to exceed this amount for the upcoming meeting, so keep those cards and letters (and registrations) coming!

Kudos go to Region V member Marianne Rinaldo Woods who has been nominated for NCURA Vice-President/President Elect. This is quite an accomplishment and we wish her good luck. Congratulations are in order, also, for Susan Sedwick who recently moved "north of the border." Susan is now the Director of Research Administration at the University of Oklahoma, Norman.

Plans are well underway for our 2000 spring meeting to be held in Fort Worth. Vice-Chair Susan Krause is working hard to ensure a great venue at a great price. We can look forward to more information at our regional business meeting in November.

We look forward to seeing all of you at the conference in November!

Scott R. Smith is Chair of Region V and a Sponsored Programs Administrator at the University of Oklahoma Health Sciences Center - Tulsa

REGION VI Western

Greetings from the West Coast. By the time you read this hopefully you will all have made plans to attend the 41st annual meeting in Washington, D.C. For those of you attending your first annual meeting you are in for a treat. Washington is such a wonderful city and November is the perfect time to visit, however please pack clothes for any type of weather as you never know.

Geri Walker, Western Washington University, is chairing the regional travel committee and her committee will present two travel awards to members who have never attended an NCURA national meeting. Geri's committee consists of last years award winners Tim Godsil, University of Oregon and Joan Root, Washington State University. Also on Geri's committee is Olivia Armstrong from UC, Berkeley. We look forward to meeting the winners of this award at the regional business meeting and would like to encourage all members of Region VI to attend this meeting as valuable information will be made available to the membership. Our business meeting will take place from noon to 1:50pm on Tuesday, November 9th. The location of this meeting will be in your program and lunch will be provided. Among other items on the agenda we will discuss the investment of regional funds and the upcoming regional meeting to be held in Seattle.

We would also like to take this opportunity to invite all new members and first time attendees, as well as all members, to the regional hospitality

suite. As in years past we will be co-hosting the hospitality suite with our good friends and neighbors from Region VII. This is a great place to meet your colleagues and make new acquaintances.

The location of the hospitality suite will be posted on the bulletin board by the reception desk when you check in. Also, Georgette Sakumoto, University of Hawaii, will be looking for volunteers for Region VI's mentoring (buddy) plan so please get hold of her if you would like to volunteer as a mentor.

In the last newsletter we reported the retirement of one of our colleagues and unfortunately (or fortunately for her) we are informing you of another retirement. Mary Nunn, Oregon State University, has announced her retirement and we wish her the very best in her life pursuits. Corvallis will miss her very much as will Region VI. Mary has been a mentor to a great number of us and we have always counted on her participation in the regional golf tournament. Good Luck Mary. We'll miss you!

Hal Gollos is Secretary/Treasurer, Region VI and Director, Research Development, Pacific Graduate School

Regions IV and VII are on hiatus!



Regional Officers

Region I

Chair: Sally Tremaine,
Yale University
sally.tremain@yale.edu

Region II

Chair: Michael Crouch,
University of Pittsburgh
crouch@orserver.off-res.pitt.edu

Region III

Chair: Thomas Roberts, Florida
Gulf Coast University
troberts@fgcu.edu

Region IV

Chair: Ellen Rogers,
University of Notre Dame
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Remember to
mark your calendars
and attend your
2000 regional meetings!
(See page 15 for
dates & locations)

ERA IV ELECTRIFYING SUCCESS!

by Jerry Stuck and Andy Rudczynski



Jerry Stuck



FPO- pick up
hi-res scan
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Andy Rudczynski

Participants at the joint NCURA/FDP Conference on Electronic Research Administration (ERA IV) were treated to a lively closing plenary session moderated by Dick Seligman of Caltech. The closing session afforded participants an opportunity to exchange views, call for future directions, and interact with representatives from the federal government, the faculty and fellow research administrators. The closing session came after three days of intensive meetings, concurrent sessions, computer laboratory sessions, workshops, discussion groups and vendor demonstration sessions.

The over 400 attendees from 200 universities, hospitals and research institutions kicked off the conference with a panel of faculty researchers lead by Dr. Don Denson of the Department of Anesthesiology at Emory University. The panel presented their perspectives on ERA with special emphasis on the need to "move" documents electronically and to populate dissimilar documents with common "demographic" information. Afterwards participants chose from such concurrent sessions as "Operating System Alternatives" to

"The ERA Cookbook". Computer laboratories ranged from basic to advanced sessions on linking databases to the Web to updates on the Federal Commons.

On Friday, Keynote speaker Ted Hanss of the University Corporation for Advanced Internet Development spoke of the advances being made in deployment of Internet2 throughout academe, industry, government and other networking organizations. Startling advances in computing have enabled life size three-dimensional modeling of submicroscopic particles, rapid and rich multimodal communication. The Internet2 network is designed to facilitate research and collaboration among faculty and institutions. Friday also saw the debut of the ERA Players who stressed the importance of common language and communication when developing ERA systems. Messages can frequently be lost when one focuses on modes of delivery rather than what is being said. Sometimes the medium is not the message.

Throughout the conference, participants spoke of "not reinventing the wheel", "don't pave the cowpath", "re-engineering processes", sharing best practices and software programs and utilizing the NCURA "Cookbook" as a compendium of open standards.

Software vendors ranging from universities which have implemented various ERA solutions to established and new software development companies presented a series of demonstrations that were well attended. As more institutions implement ERA solutions both traditional and Web based training are receiving additional attention. Methodologies for effective training were the subject of several concurrent sessions and computer laboratories.

The energy present at the conference indicated that truly "The Partnership Continues" in ERA as we move into the next century.

Andy Rudczynski and Jerry Stuck served as the co-chairs of the ERA IV Conference. Andrew Rudczynski is Associate Vice President for Finance and Executive Director, Research Services at the University of Pennsylvania. Gerald Stuck is the Deputy Director, Division of Information Systems at the National Science Foundation.

Fundamentals' 2000 Registration and Program Information Now Available

Registration and program information for NCURA's workshop, "Fundamentals of Sponsored Project Administration" is now available on NCURA's web site at www.ncura.edu.

This year, the workshop will travel to Florida, Colorado and Wisconsin. The first in the series will be held on February 14-16 in Orlando, followed by April 3-5 in Denver and, the last workshop will be held in Madison on June 14-16.

Primarily intended for the newcomer involved in project administration at higher education institutions and affiliates, the "Fundamentals" provides an overview on all aspects of award administration including preparation and internal review of the proposal; negotiation and acceptance of an award; financial and administrative management and closeout and audit. Both the financial and non-financial administrator are presented with a comprehensive overview of this complex and constantly changing administrative environment.

Heading the 2000 team is John Case, Assistant Vice President and Controller of the Desert Research Institute, a division of the University and Community College System of Nevada. In addition to being a "Fundamentals" veteran, John is NCURA's Treasurer and has appeared on numerous conference programs.

Entering his second year, is Steve Smartt, Director of the Division of Sponsored Research at Vanderbilt University. Steve brings over 18 years of experience to "Fundamentals" and is a featured writer for NCURA's newsletter with his column, *Inside the Beltway*.

New to the team is Christina Hansen, Director of the Office of Research Administration at the University of California, Irvine. Chair of NCURA's Professional Development Committee, Christina has over 20 years of research administration experience and appeared on NCURA's recent live satellite broadcast on Cost Sharing.

The popularity of "Fundamentals" continues to increase and sessions have "sold out" for the last three years. We recommend early registration and for those using credit cards, on-line registration is available on the web site at www.ncura.edu.

NCURA Receives Grant from ORI For a Teleconference on Research Misconduct

by Stephen Hansen

We are pleased to announce that the Office of Research Integrity (ORI) has awarded a \$20,000 grant to NCURA to sponsor a teleconference on Research Misconduct. The five-hour teleconference will be broadcast in the Spring of 2000.

Steve Hansen, Chris Hansen, Kathleen Larmett, and Ada Sue Selwitz prepared the proposal for NCURA in response to ORI's RFP on co-sponsoring regional workshops. The Program Committee met with the ORI staff in September to refine the conference agenda, to identify potential speakers, and to discuss the broadcast dates.

The conference is designed primarily for research administrators. We are typically the first point of contact for allegations and inquires on Research Misconduct, although we usually are not involved in the actual disposition of an investigation. Consequently, we have structured the conference to emphasize the procedures of receiving an allegation, gathering evidence, and initiating the inquiry stage of the process. The teleconference will feature panel discussions and questions and answers with a toll-free telephone line.

The idea to write a proposal to ORI came from President Cheryl Howard and Executive Director Kathleen Larmett. They saw the opportunity for NCURA to work with ORI and believed that NCURA members would benefit from a conference on Research Misconduct. "We felt that additional information and training in Research Misconduct filled a real need for our members," Howard said. NCURA has sponsored a number of concurrent sessions at past conferences, but this will be the first special topics conference devoted entirely to this important issue.

The ORI grant is the second grant NCURA has received. The first grant, also prepared by Steve Hansen and Kathleen Larmett, was from the UNCF/College Fund for presenting the Research Administration Fundamentals workshops.

Further information about the Research Misconduct conference will be available at the Annual Meeting in November.

Steve Hansen is a Past President of NCURA and the Dean, Graduate Studies and Research at Southern Illinois University at Edwardsville.

NCURA Calendar of Education and Events

1999

November 7

Workshop '99

Hilton Washington, Washington, DC

November 7-10

41st Annual Meeting

Hilton Washington, Washington, DC

2000

January 25

Live Video Satellite Conference, Part II of the 1999-2000 Subscription Series
The Ins and Outs of Contract Language
Broadcast live from Reuters Studio in Washington, D.C.

February 14-16

Fundamentals of Sponsored Project Administration
Orlando, FL

March 7

Live Video Satellite Conference, Part III of the 1999-2000 Subscription Series
Indirect Costs for the Lay Audience
Broadcast live from Reuters Studio in Washington, D.C.

April 3-5

Fundamentals of Sponsored Project Administration
Denver, CO

April 15-19

Joint Region III and SRA Southern Section Spring Meeting
Asheville, NC

April 16-18

Regions VI & VII Joint Spring Meeting
Seattle, WA

April 16-19

Region V Spring Meeting
Fort Worth, TX

April 30-May 2

Region II Spring Meeting
Old Town, Alexandria, VA

May 5-9

Joint NCURA Region IV and SRA Spring Meeting
Omaha, NE

May 18

Live Video Satellite Conference, Part IV of the 1999-2000 Subscription Series
Hot Topics: The Best of the Best
Broadcast live from Reuters Studio in Washington, D.C.

May 21-24

Region I Spring Meeting
Hyannis, MA

June 14-16

Fundamentals of Sponsored Project Administration
Madison, WI

November 5

Workshop 2000
Hilton Washington, Washington, DC

November 6-8

42nd Annual Meeting
Hilton Washington, Washington, DC

NEWSLETTER DEADLINES:

December/January Issue

Submission of Articles: December 3, 1999
Space Reservation for Ads: December 3, 1999
Submission of Display Ads: December 10, 1999

Savory (continued from page 1)

published articles both in her academic field of marine science as well as on issues such as the use of human subjects in pharmacy research. She has served on boards and committees of the Council on Governmental Relations, the South Carolina Cancer Center, the Sigma XI Research Society of America (USC Chapter), and the Southeastern Universities Research Association. Ardis has also served on a number of administrative issue panels and committees sponsored by the National Institutes of Health and the National Science Foundation.

As an active NCURA member since 1980, she served the organization on both the regional and national levels. In 1986-87, she was Region 3 Secretary/Treasurer. Nationally, she has participated on five program committees; she was Chair of the National Select Committee on Electronic Research; she was a member of the national Executive Committee; and she served on the Research Management Review Editorial Board. Her

accomplishments also include a term as faculty member of the Fundamentals Workshop. In addition, Ardis took an active role in making a Fundamentals Workshop specifically geared toward historically black colleges and universities a reality. She was elected Vice President of NCURA in 1990-91 and was President of the organization the following year.

In summary, Ardis, has served us all with distinction and honor. She has combined her professional expertise and efforts on the larger issues with a willingness to help individuals with her combination of expertise, good humor, kindness, and grace. These days, that is a rare combination, but then Ardis is a unique person who richly deserves the honor NCURA will bestow upon her at this year's Annual Meeting.

Steve Erickson is the Director, Office of Research Administration at Boston College and Alice Tangredi-Hannon is the Director, Office of Research Administration at Brown University.

The National Council of University Research Administrators (NCURA), founded in 1959, is an organization of individuals with professional interest in problems and policies relating to the administration of research, education and training activities at colleges and universities.

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- X ERA Cookbook
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- X National Business Meeting
- X NIH/NSF Grants Manager Reception
- X 41st Annual Meeting Party
- X National Committee Meetings
- X Monday Evening Dinner Groups
- X Ardis Savory, University of South Carolina to receive Outstanding Achievement in Research Administration Award
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