

50th Anniversary Meeting

Concurrent Sessions Schedule-at-a-Glance

Session Program Level Color Key:

Newcomer	Beginner	Intermediate	Advanced	Overview	Senior
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November 2-5, 2008, Washington, DC

Rooms are listed below Session Title and Program Level in "CAPITAL LETTERS" - All Rooms except Caucus and Map Rooms are on the Concourse Level - Caucus and Map Rooms are on the Terrace Level

Monday November 3 10:00-11:30	Just the Facts 101: Acronyms, A-21 Allowability Criteria and Section J <b>NEWCOMER</b> -MONROE-	Creative Approaches to Help Faculty Proposals Succeed <b>BEGINNER</b> -LINCOLN-	Intro to the Federal Acquisition Regulations (FAR) <b>BEGINNER</b> -THOROUGHBRED-	Institutional Policies: Orwellian Nightmare or Simple Good Sense <b>INTERMEDIATE</b> -HEMISPHERE-	Dealing with Non-standard Award Terms: What's a Department to Do? <b>ADVANCED</b> -MILITARY-	Never a Dull Moment - Addressing Issues at a Predominantly Undergraduate Institution <b>ADVANCED</b> Terrace Level-Caucus-	Department of Energy (DOE) Overview <b>FEDERAL OVERVIEW</b> Terrace Level-Map-	Preparing for a Federal Audit <b>ADVANCED</b> -JEFFERSON-	Unique Legal and Practical Issues Arising in International Contracting <b>SENIOR</b> -GEORGETOWN-	Senior Open Forum Financial Compliance <b>SENIOR</b> -IBR EAST-	"Cradle to Grave" - Proposal Development for New and Experienced Research Administrators with Roles Played by the Most Experienced People in the Field <b>OVERVIEW-IBR WEST-</b>	Celebrating the Science: A Look at the National Children's Study of the NIH, CDC, and USEPA - <b>SCIENCE SESSION OVERVIEW</b> -CABINET-
Monday November 3 After Lunch	SESSION 1:30-3:00 Just the Facts 102: Building a Budget <b>NEWCOMER</b> -MONROE-	SESSION 1:30-3:00 Contract Components <b>BEGINNER</b> -JEFFERSON-	SESSION 1:30-3:00 Problematic FAR Regulations, Clauses & Negotiation Tactics <b>INTERMEDIATE</b> -LINCOLN-	SESSION 1:45-3:15 Developing Effective Training and Education Modules <b>INTERMEDIATE</b> -IBR WEST-	SESSION 1:30-3:00 Establishing a Clinical Trials Office <b>ADVANCED</b> -THOROUGHBRED-	SESSION 1:30-3:00 Termination, Stop Work Order, Arbitration, Disputes Resolution <b>ADVANCED</b> Terrace Level-Caucus-	SESSION 1:30-3:00 U.S. Department of Agriculture Overview <b>FEDERAL OVERVIEW</b> Terrace Level-Map-	SESSION 1:45-3:15 Inexplicably Intermingled: Finding a Coherent Approach to Faculty Effort Reporting Issues <b>ADVANCED</b> -IBR EAST-	SESSION 1:30-3:00 Export Controls - Establishing Training Programs <b>SENIOR</b> -GEORGETOWN-	SESSION 1:30-3:00 Senior Open Forum Animal Welfare and Human Subjects <b>SENIOR</b> -HEMISPHERE-	SESSION 1:30-3:00 Celebrating the Science: A Look at Nanotechnology: Past, Present and Future <b>SCIENCE SESSION OVERVIEW</b> - CABINET-	SESSION 1:30-3:00 NCURA/European Association of Research Managers and Administrators Fellowships <b>OVERVIEW</b> -MILITARY-
Monday November 3 3:30-5:00	Just the Facts 103: A-110 <b>NEWCOMER</b> -MONROE-	Introduction to Sub-awards <b>BEGINNER</b> -JEFFERSON-	Negotiating MTAs with Government and Industry <b>INTERMEDIATE</b> Terrace Level-Map-	Communicating Compliance to Faculty <b>INTERMEDIATE</b> -LINCOLN-	Negotiating Intellectual Property Terms with Non-profits <b>ADVANCED</b> -IBR EAST-	Cost Principles for Hospitals and Non-profit Organizations <b>ADVANCED</b> -HEMISPHERE-	Increasing Access and Streamlining - Update on Government-wide Initiatives <b>FEDERAL OVERVIEW</b> -GEORGETOWN-	Cost Sharing: The "Gift" that Keeps on Giving <b>INTERMEDIATE</b> -IBR WEST-	I Wish I Knew Then What I Know Now About Retirement - Life After Research Administration <b>SENIOR</b> -THOROUGHBRED-	Senior Open Forum Responsible Conduct of Research <b>SENIOR</b> -MILITARY-	Celebrating the Science: How Will America Adapt to Climate Change? <b>OVERVIEW</b> -CABINET-	
Tuesday November 4 10:00-11:30	Just the Facts 201: Effort Reporting, Cost Sharing, Cost Transfers <b>NEWCOMER</b> -MONROE-	Award Closeout <b>BEGINNER</b> -IBR EAST-	Subs with Extras <b>INTERMEDIATE</b> -GEORGETOWN-	Institutional Certification Programs <b>INTERMEDIATE</b> Terrace Level-Map-	Effective Proposal Development for Hospitals and Academic Health Centers <b>INTERMEDIATE</b> Terrace Level-Caucus-	Let's Be Friends Cross-Training of Department and Central <b>INTERMEDIATE</b> -IBR WEST-	Department of Defense/NASA - Overview of Budget/Funding <b>FEDERAL OVERVIEW</b> -LINCOLN-	Service Centers <b>INTERMEDIATE</b> -JEFFERSON-	Lessons Learned: Using the Troublesome Clauses Survey to Reduce the Burden of Contracting <b>SENIOR</b> -THOROUGHBRED-	Senior Open Forum Export Controls and Embargos <b>SENIOR</b> -HEMISPHERE-	Strategies for Building and Strengthening International Collaborations <b>INTERMEDIATE</b> -MILITARY-	Celebrating the Science: Through the Genomics Microscope: A New View of the Microbial World <b>OVERVIEW</b> -CABINET-
Tuesday November 4 After Lunch	SESSION 1:30-3:00 Just the Facts 202: Financial Reporting <b>NEWCOMER</b> -MONROE-	SESSION 1:45-3:15 Key Financial Processes in the Day-to-Day Management of Sponsored Programs <b>BEGINNER</b> -IBR WEST-	SESSION 1:30-3:00 Negotiation Tools, Tactics & Thoughts for the Research Administrator <b>INTERMEDIATE</b> -JEFFERSON-	SESSION 1:30-3:00 Assessing the Effectiveness of Training Programs <b>INTERMEDIATE</b> -THOROUGHBRED-	SESSION 1:30-3:00 Open Forum for Cancer Centers <b>OVERVIEW</b> -HEMISPHERE-	SESSION 1:30-3:00 Grant Payment and Financial Reporting Standardization Initiatives <b>FEDERAL OVERVIEW</b> -GEORGETOWN-	SESSION 1:30-3:00 Dept. of Defense/NASA - Overview of Administrative Topics Including eRA <b>FEDERAL OVERVIEW</b> -MILITARY-	SESSION 1:45-3:15 Hot Topics in Research Compliance <b>ADVANCED</b> -IBR EAST-	SESSION 1:30-3:00 Conflict of Interest and Start Ups, University Equity, SBIRs, STTRs <b>SENIOR</b> -LINCOLN-	SESSION 1:30-3:00 Senior Open Forum Safety, Security and Science <b>SENIOR</b> -CABINET-		
Tuesday November 4 3:30-4:30 1 Hour Sessions	Just the Facts 203: F&A and F.6.b <b>NEWCOMER</b> -MONROE-	History of Regulations <b>BEGINNER</b> Terrace Level-Map-	Grants Management Systems - Managing the Audit Process <b>INTERMEDIATE</b> -LINCOLN-	Succession Training: Defining a Succession Path to the Future of Your Organization <b>INTERMEDIATE</b> -CABINET-	Sleepless in the Counselor's Office: Hot Topics for Attorneys <b>ADVANCED</b> -HEMISPHERE-	The Art of Research Administration: "It Depends" <b>ADVANCED</b> -JEFFERSON-	Department of Education Overview <b>FEDERAL OVERVIEW</b> -MILITARY-	Subrecipient Risk Assessments or Judging our Friends <b>ADVANCED</b> -GEORGETOWN-	Fostering University-Industry Research Collaborations <b>SENIOR</b> -THOROUGHBRED-	Senior Open Forum Emerging Research Institutions <b>SENIOR</b> Terrace Level-Caucus		
Wednesday November 5 8:30-9:30	Just the Facts 301: Research Compliance for the Research Administrator <b>NEWCOMER</b> -MONROE-	Standard Institutional Negotiating Positions Central & Departmental Perspectives on IP Rights and Publication Clauses <b>BEGINNER</b> -CABINET-	Private Foundations: Demystifying the Grant Process <b>INTERMEDIATE</b> -LINCOLN-	Region I - Research Integrity Through Research Compliance: Building an Effective Compliance Program <b>INTERMEDIATE</b> -GEORGETOWN-	Conflict of Interest and Human Subjects <b>INTERMEDIATE</b> -MILITARY-	Region VI Increasing Administrative Capacity to Support Sponsored Projects in Foreign Countries <b>INTERMEDIATE</b> Terrace Level-Caucus-	Update on Office of Management and Budget Initiatives (including PL106-107) <b>FEDERAL OVERVIEW</b> -JEFFERSON-	Best Practices-Effort Reporting in Academic Health Centers <b>ADVANCED</b> Terrace Level-Map-	Master Agreements <b>SENIOR</b> -THOROUGHBRED-	Senior Open Forum Hot Topics <b>SENIOR</b> -HEMISPHERE-	<b>SPECIAL SESSIONS</b> 8:30 - 10:00 NIH Update <b>FEDERAL OVERVIEW</b> -IBR EAST-	<b>SPECIAL SESSIONS</b> 8:30 - 10:00 NSF Update <b>FEDERAL OVERVIEW</b> -IBR WEST-
Wednesday November 5 9:45-10:45	Just the Facts 302: eRA <b>NEWCOMER</b> -MONROE-	Introduction to Clinical Trials <b>BEGINNER</b> -CABINET-	The Research Administration Office of the Future <b>INTERMEDIATE</b> -JEFFERSON-	Data Management for Pre-award Offices at Small PUIs <b>INTERMEDIATE</b> -HEMISPHERE-	Medical Related Billing Issues <b>INTERMEDIATE</b> Terrace Level-Caucus-	Region II - Debunking the Myth That They Are From Mars and We Are From Venus <b>INTERMEDIATE</b> Terrace Level-Map-	Federal Demonstration Partnership Update <b>FEDERAL OVERVIEW</b> -THOROUGHBRED-	Cost Transfers Overview <b>OVERVIEW</b> -LINCOLN-	Washington Update <b>SENIOR</b> -GEORGETOWN-	Senior Open Forum Organizational Conflict of Interest <b>SENIOR</b> -MILITARY-	<b>SPECIAL SESSIONS</b> 10:30 - noon NIH Update (Repeat) <b>FEDERAL OVERVIEW</b> -IBR EAST-	<b>SPECIAL SESSIONS</b> 10:30 - noon NSF Update (Repeat) <b>FEDERAL OVERVIEW</b> -IBR WEST-
Wednesday November 5 11:00-noon	Just the Facts 303: What is Research Admin, How Do We Provide Service to Our PIs? <b>NEWCOMER</b> -MONROE-	Non-financial Research Compliance <b>BEGINNER</b> -GEORGETOWN-	Region VII - How to Prepare your Institution for Targeting by Animal Activists <b>INTERMEDIATE</b> Terrace Level-Map-	Region III - A-21 and the Cost Accounting Standards - When is a Cost Allowable or Unallowable? <b>BEGINNER</b> -JEFFERSON-	An Update on Managing University-VA Relations <b>ADVANCED</b> Terrace Level-Caucus-	Region IV - The Tale of Two Hats: Providing Service in an Era of Compliance <b>BEGINNER</b> -THOROUGHBRED-	Best of Region V - Export Controls <b>BEGINNER</b> -MILITARY-	Federal Funding Accountability and Transparency Act (FFATA) Update <b>FEDERAL OVERVIEW</b> -LINCOLN-	How to Capture "Data" and What to "Do" With It <b>SENIOR</b> -CABINET-	Senior Open Forum Individual Conflict of Interest <b>SENIOR</b> -HEMISPHERE-		

Discussion Group Track Color Key: **Communication** **Information Technology (IT)** **Predominantly Undergraduate Institutions**

Tools and Tips Sessions are in Blue Font Follow-up to Concurrent Sessions are in Red Font

ALL DISCUSSION GROUPS WILL BE HELD IN ROOMS ON THE TERRACE LEVEL

Room	ADAMS	BANCROFT	CHEVY CHASE	DUPONT	EDISON	FARRAGUT	GRANT	HAMILTON	INDEPENDENCE	JACKSON
Time Slots			COMMUNICATION		IT		PUI Track			
Monday November 3 10:00-11:30	Aligning Institutional Resources to Serve Faculty while Maintaining Compliance in a Shrinking Economy	Ask NSF	TOOLS: Time Management	A Look at Research Administration Over the Past 50 Years	Incommons, Federated ID, Internet 2, LDAP, Shibboleth, Kerberos, X.506 - What are they? What aren't they?	Handling Fixed Price Agreements	Career Transitions and Job Changes - The Difficulties and The Rewards	Issues in Managing Department Finances	Managing the Daily Hurdles of Post-award Administration	TOOLS: Departmental Administrators - Top 10 Things to Prepare for a Space Survey: Completing the Space Survey
Monday November 3 - 11:30-12:15 Meet the Feds on the Terrace Level										
Monday November 3 1:30-3:00	TOOLS: Identifying Unallowable Costs	TOOLS: Tools for a Proactive Approach to Preparing for an A-133 Audit	TOOLS: Stress Reduction	Technology Transfer Issues	Region V Configure and Go Live of a New Admin System	TOOLS: Foreign Travel	The One Person Research Office	NCURA - 50 years Past and Future	Automated Standard Application for Payments (ASAP)	TOOLS: Checklists/tips Pls Transferring Into or Out of the Organization
Monday November 3 - 1:45-3:15 Case Studies in the Center Ballroom										
Monday November 3 3:30-5:00	Recruiting, Training and Retaining Staff	TOOLS: A-133 - Managing During the Audit	TOOLS: Public Speaking	International Collaborations	eRA is embedded in Training	Follow-up: Effort Reporting (1st)	TOOLS: PUI -Motivating Faculty: Incentives that Support Career Development and Strategic Planning	Follow-up: Terminations Stop Work Order	Follow-up: Effort Reporting (2nd)	Research Integrity and Responsible Conduct of Research
Room	ADAMS	BANCROFT	CHEVY CHASE	DUPONT	EDISON	FARRAGUT	GRANT	HAMILTON	INDEPENDENCE	JACKSON
Tuesday November 4 10:00-11:30	Ask NIH	Biology 101 for Research Administrators	TOOLS: Office Conflict Resolution: Communication tips for a Healthy Workplace	Post-Award Compliance - Monitoring - not just Managing - Your Portfolio	S2S	College-Level Research Administrators: Not Departmental - Not Central - But What?	Changing the Culture When the Institution's Priorities Change... or Even When They Don't	F&A Rate Negotiation Issues	Follow-up: Cost Sharing (1st)	Follow-up: Cost Sharing (2nd)
Tuesday November 4 - 11:40-12:15 - Regional Business Meetings - Region I -Thoroughbred; Region II -Jefferson; Region III -Lincoln; Region IV -Monroe; Region V -Military; Region VI -Georgetown; Region VII -Hemisphere										
Tuesday November 4 1:30-3:00	Challenges of Designing a Research Administration Certificate Program from Both Central and Departmental Needs	Biological Science for the MTA Negotiator	TOOLS: Senior Administrators Transition: Moving Up, Over or Out?	TOOLS: Sub vs. Vendor	eRA is Embedded in - Business Continuity	Funding for Humanities	Paying More Than "Lip Service" to Increasing Research at PUIs: It May Not Be Fair and It Will Not Be Cheap!	Subrecipient Monitoring	Follow-up: Service Centers (1st)	Follow-up: Service Centers (2nd)
Tuesday November 4 3:30-4:30 1 Hour Sessions	What do Faculty Expect?	Follow-up: Negotiation Tools	TOOLS: Customer Service	Shadow Systems - How and Why We Use Them	Who are You? Authentication	TOOLS: Setting up a Compliance Office - Org Charts and Position Descriptions	Maximizing Internal Results Reporting at PUIs	Rip Van Winkle's Progress Report	Follow-up: To Beginner Financial Reporting - Tools for Successful Day-to-Day Financial Management of Sponsored Programs	Export Controls - Applying for a License
Room	ADAMS	BANCROFT	CHEVY CHASE	DUPONT	EDISON	FARRAGUT	GRANT	HAMILTON	INDEPENDENCE	JACKSON
Wednesday November 5 8:30-9:30	TOOLS: Review of Invoices	Consolidating Pre- and Post-Award Offices: Why or Why Not; How or How Not	Dealing with Difficult People-How to Maintain the Service Oriented Attitude	Space Study and Its Impact on F&A Rate Development	eRA is Embedded in Strategic Decision Making	Follow-up: F.6.b - Definition of Major Programs	The Role of the Sponsored Research Office at a Non-Research Intensive Institution	How Do You Handle Faculty Requests for Exceptions to Your IP or Publication Policies	How are you Dealing with OFAC?	HIPAA: The Myth, The Mania
Wednesday November 5 9:45-10:45	TOOLS: Training Grants - Enough Data to Crush a Hard Drive	Follow-up: Foundations: Demystifying the Grants Process	TOOLS: Top Ten Tips for Effective Training	Research Development - Assisting Faculty in Finding Funding Opportunities	eRA is embedded in Office Management	Follow-up: Ask OMB	The PUI Administrator - Talented but Often Schizoid - Wearing Multiple Hats and Dealing Daily with Ambiguity	How Do You Handle Faculty Requests for an Exception to Your Financial Policies	Are We Satisfied with the Grants.gov Adobe Forms Solution?	Effective Close-outs
Wednesday November 5 11:00-noon	Administering a Successful Center Award	Using Subject Matter Experts in Your Research Administrator Training	TOOLS: Extrovert Tips for the Introvert	Fulbright Fellowships	eRA is Embedded in Compliance Operations	Purchasing Cards	Effort Reporting Challenges at Predominantly Undergraduate Institutions	Follow-up: Clinical Trials Office - Best Practice Discussion on Data Management / Monitoring/ Audit/Costing	Follow-up: Cost Transfers (1st)	Follow-up: Cost transfers (2nd)