



NCURA TV

2010

BROADCAST WORKSHOP SERIES

Live Via Digital Satellite or on DVD



January 26, 2010

MANAGING FINANCIAL REQUIREMENTS OF AWARDS

Awards for extramural funding carry a variety of requirements and restrictions. Appropriately administering awards will require policies and procedures and, potentially, electronic systems to meet a myriad of financial and administrative responsibilities. This program will focus on the Office of Management and Budget (OMB) Circulars related to financial and administrative issues for universities and non-profit organizations. The session will also address issues related to financial management of grants and contracts from various sources while sharing recent developments and best practices.

Learning Objectives:

- Participants will review the regulatory framework for financial and administrative compliance requirements that is provided through OMB circulars and will learn various approaches used to implement the requirements.
- Participants will learn about systems designed to handle additional contract-related requirements – e.g., complex financial and programmatic invoicing; reporting and collections; and insight into sponsor- required approvals and systems.
- Participants will learn how institutions are approaching many of the newest financial issues: data collection and reporting including subrecipient reporting, required in relation to American Recovery and Reinvestment Act of 2009 (ARRA) funding and by the Federal Funding Accountability and Transparency Act (FFATA).

Moderator: Jane Youngers, Assistant Vice President for Research and Sponsored Programs, University of Texas Health Science Center at San Antonio

Panelists: Rob Barbret, Director of Sponsored Programs, Controlling Office, University of Michigan; Tracey Fraser, Senior Director, Financial Services, California Institute of Technology; Lisa Gentry, Assistant Dean, Finance & Administration, College of Education, University of Arizona

} One of the MOST cost-effective ways I've found for training

March 23, 2010

CRITICAL ISSUES FOR THE DEPARTMENT ADMINISTRATOR

Successful administration of sponsored projects starts with the Department Administrator. With all of the rules, regulations, and audit scrutiny, effective day-to-day management is critical. This program will discuss strategies for proposal budgeting, and managing and monitoring expenditures, PI effort, procurement card use to avoid cost transfers. This program will also address the different strategies necessary for managing different types of sponsored awards e.g., contracts vs. grants. The program is designed to share best practices and tools required by departmental administrators who support sponsored projects, including those involved with proposal preparation, those who originate or approve transactions on sponsored accounts, and those who review or monitor expenditures on sponsored projects.

Learning Objectives:

- Participants will learn how departmental administration of sponsored projects fits into overall institutional compliance.
- Participants will learn how the OMB circular requirements translate into effective day-to-day account management.
- Participants will gain an overview of how different types of sponsored agreements can require different management strategies.
- Participants will gain access to policies, tools, and resources to guide them in their daily work.

Moderator: Patricia Hawk, Director, Office of Sponsored Programs, Oregon State University

Panelists: Samantha Westcott, Grants Manager, Division of Biology, California Institute of Technology; Lillie Ryans-Culclager, Director of Contracts, SRI International; Aimee Howell, Assistant Director for Finance and Administration, University of Maryland Center for the Advanced Study of Language

} I can train 50 people for the amount it costs to send one to a conference

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June 15, 2010

NON-FINANCIAL RESEARCH COMPLIANCE

Given the continuously changing research environment, central and departmental administrators have had to equip themselves with the latest information in order to respond to and manage their institutional research efforts. Research administrators must familiarize themselves with the various research compliance areas that will impact their daily activities, such as research integrity, conflict of interest, protection of human subjects, care and use of animals in research, use of hazardous agents and recombinant DNA. To assist with daily decision-making, this program will include information on regulatory requirements and recent developments in relation to research compliance. Institutions can benefit by learning how others are adapting to the continuously changing research environment.

Learning Objectives:

Participants will have a better understanding of the principles, requirements, and best practices in relation to:

- Research and Scientific integrity
- Responsible conduct of research
- Care and use of laboratory animals
- Human subjects protection
- Use of hazardous materials, including rDNA
- Conflict of interest oversight update

Moderator: Robert Lowman, Associate Vice Chancellor for Research, University of North Carolina at Chapel Hill

Panelists: Jilda Garton, Associate Vice Provost for Research and General Manager of Georgia Tech Research Corporation, Georgia Institute of Technology; Jamie Caldwell, Director, Office of Research Services for the Health Sciences, Loyola Medicine, Loyola University Chicago; Sharon DeMarse, Senior Financial Analyst, Clinical Science Unit, Lombardi Comprehensive Cancer Center, Georgetown University Medical Center

} Great information and resources,
} entertaining and on the mark

} ...the format was relevant
} and the panel was excellent.

} Extremely useful information!

} We now have a library of NCURA workshops
} on DVD that we use to train all year long

September 21, 2010

NEGOTIATING FEDERAL CONTRACTS AND PASS-THROUGH AWARDS

Award negotiation encompasses a scope of activities between proposal submission and award acceptance. The successful negotiation of federal contracts and federal pass-through subcontracts is becoming increasingly complex due to a range of issues – such as troublesome terms and conditions, export control concerns, and new legislation regarding privacy protections, to name just a few. This session is designed to benefit individuals involved in negotiating agreements with federal and federal pass-through entities, as either prime awardees or subawardees, and will include some discussion of complex federal grants and cooperative agreements.

Learning Objectives:

Participants will develop a better understanding of, and a resource toolkit for addressing, the following aspects of contract negotiation:

- The structure of the Federal Acquisition Regulation (FAR), codified as Title 48 of the Code of Federal Regulations, and some of the resources to aid understanding and interpretation of contract terms.
- Troublesome clauses related to intellectual and other property, publication restrictions, cost-reimbursement and fixed-price costing options, and new privacy-protection laws as they impact universities.
- Contract terms related to termination for convenience, small business subcontracting, stop work orders, and equipment ownership.
- Negotiation planning, strategies, techniques, and approaches to developing alternative language and solutions.
- An overview of some of the electronic award systems used by various sponsors.

Moderator: David Richardson, Associate Vice President for Research, The Pennsylvania State University

Panelists: Vincent A. "Bo" Bogdanski, Assistant Director, Office of Sponsored Programs, Colorado State University; Michele Codd, Administrative Director, Institute for Software Integrated Systems, Vanderbilt University; Randall Draper, Director, Office of Contracts & Grants, University of Colorado at Boulder

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Registration Form

The cost of the full series (all four workshops) is \$2,950 per campus. To purchase an individual session the cost is \$975.00 per campus. All Broadcast Workshops will be aired from 11:30 am – 3:30 pm, Eastern Time. NCURA will transmit a test signal one hour (10:30 – 11:30 am, Eastern Time) prior to air time!

Live: Those institutions that choose the live program will receive the handout information and satellite coordinates to receive the show live on their campus, and a license to tape the shows for future on-campus training.

DVD: Those that select the DVD option will receive a link to the broadcast schedule and reference material guide when they receive their DVD copy of the program.

Who Should Subscribe?

Any institution which has training needs, whether they be immediate training through participation in the live broadcast or future needs through the use of a recorded broadcast, will benefit from this series.

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A check must accompany this registration form. Registrations received without payment will not be processed. Please make check payable in U.S. currency to NCURA and send payment and registration to: NCURA, 1225 19th Street, NW, Suite 850, Washington, DC 20036.

Credit Cards Accepted Exclusively Online

Credit Card payments will not be accepted via fax or mail. If you would like to pay by credit card, you must do it by using the following Online Registration option: http://www.ncura.edu/content/educational_programs/ncura_tv/

CANCELLATIONS: Notification of cancellation must be received in writing no later than 14 business days prior to each telecast and are subject to a \$75 cancellation fee. Cancellations received after the deadline will not be refunded. You must receive confirmation from NCURA to receive a refund.



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